



## Rules Committee Policy

Created on December 19, 2017

Updated December 10, 2018

URL: <https://www.kickball365.com/rules/>

### A. INTRODUCTION

This Rules Committee Policy defines the code of the Rules Committee for The Circuit. This policy details the bodies involved in managing rules and policy matters related and describes the procedures for addressing rules and roster violations and sanctions relating to Official Rulebook of The Circuit and Structure of The Circuit violations. This policy should be used in coordination with the Conduct Policy, if necessary.

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### B. DEFINITIONS

#### A. Kickball365

- a. Has identified officers responsible for the decision-making associated with rules and/or conduct policies pertaining to Kickball365.

#### B. Rules Committee

- a. Is a committee comprised of players, captains, referees, and other trustworthy kickball individuals selected by Kickball365 to act as the main governing body that applies and interprets the Official Rulebook of The Circuit.
- b. The Rules Committee will oversee matters of right to play, administrative grievances, discipline, and conduct pursuant to the terms of this Policy, the Conduct Policy, and the Structure of The Circuit.

#### C. Rules Summit

- a. Is the annual session hosted by the Chairman and Kickball365. The Summit is when Kickball365 and Rules Committee meet to host significant deliberation and discussion of proposed rule changes for the upcoming Circuit year.
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### C. GUIDELINES

- Act as the main governing body that applies and interprets the Rulebook of The Circuit;
  - Contribute to the development of the sport of kickball;
  - Ensure the implementation of any rules sanctions imposed;
  - Conduct its activities in such a manner that runs no risk of creating any ill feeling towards any section of the player community; and
  - Represent the best interest of The Circuit and not of their personal interests.
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### D. MEMBERSHIP

- **Chairman**
  - The Chairman shall be employed under the terms of a contract of Kickball365. The position will typically be held by the Kickball365, VP of Rules.
- **Members**

Questions? Email [info@kickball365.com](mailto:info@kickball365.com)



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- Rules Committee membership consists of Kickball365 Staff, volunteer Co-Ed Division Players, volunteer Women's Division Players, and volunteer PRO Referees.
  - Rules Committee members are appointed by Kickball365.
  - Rules Committee members must be an active Circuit Player, Circuit Referee, and/or Kickball365 Staff.
  - Advisory Member, who is a non-voting member, consist of Kickball365 Staff.
  - **Nominations**
    - Candidates to be considered can submit their names to Kickball365 via [info@kickball365.com](mailto:info@kickball365.com).
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### E. EXPECTATIONS OF COMMUNICATION

Members must have the ability to check email, engage in discussion, and be in a position to vote, in a timely manner, on Rules Committee items as they are called to a vote by the Chairman.

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### F. DUTIES

- **Chairman**
  - Absence. If the Chairman is unavailable to conduct his/her normal operations a member of Kickball365, selected by the Chairman, may act as a temporary replacement to ensure the operations of the Rules Committee are not negatively impacted.
  - Authority. Preside all sessions of the Rules Committee votes. Direct the policies of The Circuit as established by the Structure of the Circuit, Circuit Policies, and the Official Rulebook of The Circuit. Perform such duties to ensure the proper and efficient conduct of The Circuit.
  - Communication. Coordinate with Kickball365 for all voting decisions made by the Rules Committee Members. The Chairman will provide a common set of rules and procedures to follow for deliberation and debate in order to place the Rules Committee on the same footing and speaking the same language.
  - Compliance and Ethics. Shall review members actions that involve conduct detrimental to the purposes and objectives of The Circuit including but not limited to:
    - A conflict of interest.
    - Unethical behavior.
    - Non-performance of duties set forth in this Policy.
    - The Chairman has the authority to conduct hearings and impose discipline to Rules Committee Members including reprimand, probation or removal.
  - Documentation. Chairman shall submit the voting results with a summary to the Kickball365 after the Rules Committee has concluded its decision.
  - Procedures. Chairman shall be responsible for informing the Rules Committee for any/all upcoming topics of discussion, coordinate with Kickball365 to ensure all considered necessary statements are collected prior to a vote being called for, and provide a set of rules for conduct to follow for each Rules Committee topic that allows everyone to be heard and to make decisions without confusion.

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- Voting Privileges. Responsible for calling upon all Rules Committee votes. Only the Chairman has the ability to provide a tie-breaker. The Chairman has no voting rights unless a tie-breaker is required.
  - Members
    - Consist of the following:
      - Player Representatives who are annually selected by Kickball365.
      - Non-Voting Member, Advisory Role(s).
    - Documentation
      - It is in the best interest of all Rules Committee members to provide documentation supporting his/her vote when submitting to the Chairman.
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### G. VOTING

- A. Abstain
  - a. If a Rules Committee member has a conflict of interest the Chairman will vote in his/her place.
- B. Approvals.
  - a. Rules Committee votes require a two-thirds ( $\frac{2}{3}$ ) approval.
- C. Confidentiality.
  - a. The contents of Rules Committee discussions, players statements collected, email messages and/or any attachments associated with Rules Committee topics are intended solely for the Rules Committee and may contain confidential and/or privileged information and is not to be released to the general public.
- D. Denials.
  - a. Rules Committee votes fails to reach the required two-thirds ( $\frac{2}{3}$ ) voting for approval.
- E. Numbering.
  - a. Each Rules Committee request submitted for discussion and ultimately a vote will be tracked annually. This is for internal reference use only.
- F. Proxy.
  - a. Voting by proxy is not permitted. No member shall vote by proxy through another member.
- G. Results.
  - a. Results of the Rules Committee will be communicated to Kickball365 for final review.
  - b. If Kickball365 opts to reject the Rules Committee findings, a new vote will be held with requested modifications by Kickball365 prior to the Chairman calling for another vote.
  - c. Kickball365 can rescind any previous request for any reason at any time if it is believed the approval was based on frivolous information.
  - d. The [Official Transfer Tracker](#) will publicly post results of Player Transfer Requests.
- H. Tie-breaker.
  - a. If a tie-breaker vote is required it will be conducted by the Chairman. If the Chairman abstaining from participation due to a conflict of interest the tie-breaker vote will be made by the Advisor.
- I. Quorum.



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- a. A quorum shall consist of the Chairman and at least fifty percent ( 50 % ) of the Rules Committee members. If quorum is not met the Chairman will notify the Kickball365 and opt to call for a re-vote, if needed.
- J. Voting.
- a. Each Member is entitled to one vote. No member can vote twice.
  - b. Each member has the option to abstain from voting.
  - c. Voting is not conducted in secrecy between the Rules Committee members.
  - d. A member has the right to change his vote up to the time the vote is finally confirmed by the Chairman.
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### I. TERMINATION OF MEMBERSHIP

A Rules Committee member may be removed for just cause by the Chairman.

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### K. APPEALS

There is no appeal process available to players against decisions determined by the Rules Committee. This process differs from the Conduct Policy. It is the sole and absolute discretion of Kickball365 if the Rules Committee may be directed to hear an appeal of a Voting Decision.

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### L. CHANGE LOG

12/19/2017 - Document Created.

12/11/2018 - Voting Results updated. Rules Leadership Team modified to read Kickball365.